

THE CANADIAN DANCESPORT FEDERATION inc.



(A Not For Profit Organization)

Mentoring Policy 2011

The gaining of an instructor's accreditation by Amateur competitors is not an opening to conduct a business as a coach or to operate a studio.

The Mentor

1. The Mentor must be a National Championship Adjudicator.
2. The Mentor must be approved or appointed by CDF and the CADA Regional Amateur Association.
3. The Mentor may not be related to the Amateur Instructor.
4. The Mentor may also be the trainer for the examination or another Championship Level Adjudicator may be the trainer, liaising with the Mentor.
5. The Mentor is responsible for informing CADA and CDF after an examination has been completed.
6. The Mentor is responsible for providing a quarterly report to the CDF Mentoring Liaison Officer. This report must be sent for as long as the Amateur Instructor continues to teach and contain details of where and when the Amateur Instructor has taught.

The Amateur Instructor

1. He/she must pass an Amateur Instructor Examination based on the ISTD Student Teacher Syllabus. This examination will be conducted by CDF. See the Examination Requirement Sheet.
2. If the trainee intends to teach in both styles, he/she must pass an exam in both styles. Examinations must be taken within six (6) months of registering with CADA as an eligible Amateur Instructor. Any candidate requiring an extension of this time frame must apply to CDF and CADA.
3. The Amateur Instructor qualifying at the Elite level may teach while training for the examination.
4. On receiving permission to teach, the Amateur Instructor is **first** required to teach or assist with teaching a minimum of six (6) classes/ groups for a minimum of three (3) months (or longer if necessary to reach the required number). Private lessons, up to the level of gold only, may also be taught at this time and for a minimum of six (6) months. Open work may be taught after this time as long as the Amateur Instructor Examination has been passed.
5. Paid partnering, either for practice or escorting (i.e. dance parties) is not permitted.
6. Teaching must be done in the Jurisdiction of the Amateur's Regional Association.
7. Exception to this rule is as follows:
 - When permission has been granted by both the mentor and the Regional Associations (both the one where he/she resides plus the one he/she plans to instruct in).
8. A quarterly report containing details of where and when you taught must be submitted to the Mentor who will report to the CDF Mentoring Liaison Officer.

Contacts for CDF:

Mentoring Liaison Officer: Barbara Child – 604 612 5757 – barbchild@shaw.ca

Amateur Instructor Examination Contact:

Patricia Goh – Examination Coordinator: 905-567-7816 – pleegoh@hotmail.com